



GUILDFORD
BOROUGH

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Pedro Wrobel
Joint Chief Executive
of Guildford and Waverley
Borough Councils

Contact Officer:

Sophie Butcher, Committee Officer

4 March 2024

Dear Councillor

Your attendance is requested at a meeting of the **LICENSING COMMITTEE** to be held in the Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **TUESDAY 12 MARCH 2024** at **7.00 pm**.

Yours faithfully

Pedro Wrobel
Joint Chief Executive

MEMBERS OF THE COMMITTEE

Chairman: Councillor Catherine Young
Vice-Chairman: Councillor Keith Witham

Councillor Bilal Akhtar	The Mayor, Councillor Masuk Miah
Councillor Amanda Creese	Councillor Patrick Oven
Councillor Gillian Harwood	Councillor David Shaw
Councillor Catherine Houston	Councillor Katie Steel
Councillor Bob Hughes	Councillor Jane Tyson
Councillor Tom Hunt, Deputy Leader of the Council	Councillor Dominique Williams
Councillor Sandy Lowry	

QUORUM 5



THE COUNCIL'S STRATEGIC FRAMEWORK (2021- 2025)

Our Vision:

A green, thriving town and villages where people have the homes they need, access to quality employment, with strong and safe communities that come together to support those needing help.

Our Mission:

A trusted, efficient, innovative, and transparent Council that listens and responds quickly to the needs of our community.

Our Values:

- We will put the interests of our community first.
- We will listen to the views of residents and be open and accountable in our decision-making.
- We will deliver excellent customer service.
- We will spend money carefully and deliver good value for money services.
- We will put the environment at the heart of our actions and decisions to deliver on our commitment to the climate change emergency.
- We will support the most vulnerable members of our community as we believe that every person matters.
- We will support our local economy.
- We will work constructively with other councils, partners, businesses, and communities to achieve the best outcomes for all.
- We will ensure that our councillors and staff uphold the highest standards of conduct.

Our strategic priorities:

Homes and Jobs

- Revive Guildford town centre to unlock its full potential
- Provide and facilitate housing that people can afford
- Create employment opportunities through regeneration
- Support high quality development of strategic sites
- Support our business community and attract new inward investment
- Maximise opportunities for digital infrastructure improvements and smart places technology

Environment

- Provide leadership in our own operations by reducing carbon emissions, energy consumption and waste
- Engage with residents and businesses to encourage them to act in more environmentally sustainable ways through their waste, travel, and energy choices
- Work with partners to make travel more sustainable and reduce congestion
- Make every effort to protect and enhance our biodiversity and natural environment.

Community

- Tackling inequality in our communities
- Work with communities to support those in need
- Support the unemployed back into the workplace and facilitate opportunities for residents to enhance their skills
- Prevent homelessness and rough-sleeping in the borough

AGENDA

1 APOLOGIES FOR ABSENCE

2 LOCAL CODE OF CONDUCT - DISCLOSABLE PECUNIARY INTERESTS

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 7 - 12)

To confirm the minutes of the meeting of the Licensing Committee held on 27 September 2023.

4 ANNOUNCEMENTS

To receive any announcements from the Chairman of the Committee.

5 LICENSING COMMITTEE ITEMS

5.1 Taxi and Private Hire Fees and Charges 2024-25 (Pages 13 - 22)

The Licensing Committee is asked to consider the approval of the Taxi and Private Hire Fees and Charges for 2024-25 for public consultation, to take effect from 3 June 2024 should no objections be received.

5.2 **Taxi and Private Hire Annual Report** (Pages 23 - 40)

The Licensing Committee is asked to note the Taxi and Private Hire Annual Report.

5.3 **Licensing Annual Report** (Pages 41 - 62)

The Licensing Committee is asked to note the Licensing Annual Report.

5.4 **Best Bar None Award - Verbal Update**

The Licensing Committee to receive a verbal update from Mike Smith, Senior Specialist for Licensing on the Best Bar None Award.

5.5 **Purple Flag Award - Verbal Update**

The Licensing Committee to receive a verbal update from Mike Smith, Senior Licensing Specialist on the Purple Flag Award.

6 **LICENSING COMMITTEE WORK PROGRAMME** (Pages 63 - 68)

The Licensing Committee is asked to consider and note its work programme for 2024-25.

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AN ALTERNATIVE FORMAT**